

Make the Simple Switch To



FIRST PIONEER NATIONAL BANK

P.O. Box 96 • (970) 332-4824
Wray, Colorado 80758

P.O. Box 27 • (970) 854-2227
Holyoke, Colorado 80734

Member
FDIC

www.fpnb.bank



A Simple Switch

Stop using your old account - but do not close it right away. Allow 1 - 2 months for all checks to clear and for all automatic transactions to be set up with us.

Inform your employer about your Direct Deposit change request. Use our Simple Direct Deposit Authorization Form to simplify this move (included in this switch kit). We will help you complete or you can complete at home. This will include payments from Social Security, the Department of Veterans Affairs and the Railroad Retirement Board.

Move your automatic payments and/or withdrawals to your new First Pioneer National Bank account. Use First Pioneer National Bank's Simple Switch Payment/Deposit form to help simplify the transition (included in this switch kit).

Pay your bills online with First Pioneer National Bank's BillPay. Use the Simple Switch BillPay Worksheet to guide you through this simple set-up (included in this switch kit).

Let your previous bank know that you would like to close your old account. Use the Simple Switch Account Closure Form to make this simple request (included in this switch kit).

Enjoy your new banking relationship with FIRST PIONEER NATIONAL BANK!



New Account Checklist

Direct Deposits, Payroll & Government Checks

☐ Payroll

☐ Investments

☐ Retirement Plans

☐ Social Security

☐ Other _____

Automatic Payments

☐ Home Mortgage / Rent

☐ Gas & Electric

☐ Auto Loans

☐ Cable / Satellite TV

☐ Home Equity Loans

☐ Online Services

☐ Student Loans

☐ Telephone

☐ Health Insurance

☐ Cell Phone

☐ Life Insurance

☐ Club Memberships

☐ Car Insurance

☐ Investments & Annuities

☐ Credit Cards

☐ Charitable Contributions

☐ Water Company

☐ Subscriptions

☐ Other _____

Use this checklist to help
you remember which direct
deposits and automatic payments
you can now schedule with your
new FIRST PIONEER
NATIONAL BANK account.

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New Account Number

Routing Number

BillPay Worksheet

Use FIRST PIONEER NATIONAL BANK'S Simple Switch BillPay Worksheet to identify all of the payees that you would like to enter into FIRST PIONEER NATIONAL BANK'S convenient & easy to use online BillPay service.

Payee	Address	City	State
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Account Number	Account Description	Phone Number	Zip Code
----------------	---------------------	--------------	----------

Payee	Address	City	State
-------	---------	------	-------

Account Number	Account Description	Phone Number	Zip Code
----------------	---------------------	--------------	----------

Payee	Address	City	State
-------	---------	------	-------

Account Number	Account Description	Phone Number	Zip Code
----------------	---------------------	--------------	----------

Payee	Address	City	State
-------	---------	------	-------

Account Number	Account Description	Phone Number	Zip Code
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Payee	Address	City	State
-------	---------	------	-------

Account Number	Account Description	Phone Number	Zip Code
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Payee	Address	City	State
-------	---------	------	-------

Account Number	Account Description	Phone Number	Zip Code
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Direct Deposit Authorization Form

PERSONAL INFORMATION:

First Name _____ Last Name _____

Street Address _____

City _____ State _____ Zip Code _____

Work Phone _____ Home Phone _____

Social Security or TIN _____ Employee ID (If applicable) _____

Employer Name _____ Employer Phone _____

OLD ACCOUNT INFORMATION:

Previous Account # (If applicable) _____ Previous Bank Name (If applicable) _____

Account Type Checking ☐ OR Savings ☐

Amount _____ % of Net Pay OR \$ _____
(0%-100%)

NEW ACCOUNT INFORMATION:

FIRST PIONEER NATIONAL BANK: _____
New Routing Number _____

New Account Number _____ Effective Date _____

Account Type Checking ☐ OR Savings ☐

Amount _____ % of Net Pay OR \$ _____
(0%-100%)

SIGNATURE _____ DATE _____

Use this form to notify any company making automatic deposits into your current checking and/or savings account. For payroll deposits, take this form to your Human Resources Department.

You may also complete Treasury Department Standard Form 1199a to request an automatic deposit change for Social Security or other government payments.

MAKE SURE TO ATTACH A VOIDED CHECK TO THIS FORM.

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Payment/Deposit Switch Form

To:

Company Name

Company Address

City State Zip Code

From:

Name

Address

City State Zip Code

ID Number or Department

Redirect my:

Automatic Payment ☐ Automatic Deposit ☐

To my new FIRST PIONEER NATIONAL BANK checking account effective:

Immediately ☐ OR Beginning / /
Mo Day Yr

Account Number Routing Number

Social Security or Tax ID Number

Daytime Phone Number

SIGNATURE

DATE

Complete this form for each automatic payment you have. Then mail the form to the appropriate company or organization that is responsible for processing your automatic payment.

Reminder

A separate form for each request must be completed. Make additional copies, if necessary.

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Account Closure Form

To Whom It May Concern:

Please close the following account:

Account Holder(s)

Account Number

Account Type

Social Security or Tax ID Number

Check the Appropriate Boxes:

☐ No disbursement of funds is necessary

Select An Option

☐ I have taken the balance of my account to zero.

☐ I have deposited a check into my new account for the remaining account balance.

☐ Send me a check for the remaining balance of my account payable to:

Name

Address

City

State

Zip Code

Thank you for resolving this matter.

Sincerely,

CUSTOMER SIGNATURE

DATE

JOINT ACCOUNT HOLDER SIGNATURE (If Applicable)

DATE

**Prior to closing, allow 1 - 2 months
for all checks to clear and all
automatic transactions to be setup
with your new bank account.**

Complete this form and mail it to your previous bank. This will help ensure your old bank account(s) is closed and all funds are transferred to your new bank account.

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Reminder

**A separate form for each
account type must be completed.**

Make additional copies, if necessary.

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